



City of Westworth Village
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WESTWORTH REDEVELOPMENT AUTHORITY BOARD MEETING MINUTES

**TUESDAY
DECEMBER 8, 2015
TIME: 6:30 PM**

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

ATTENDEES:	President	Nick Encke
	Vice President	Mike Coleman
	Secretary	Jill Patton
	Board Member	Steve Beckman
	Board Member	Melissa Huffman
	Board Member	Melva Campbell
	Board Member	Sarah Deering
	Exec VP / City Admin	Roger Unger
	Mayor	Tony Yeager
	City Secretary	Carol Borges
	City Attorney	Ashley Dierker
	Police Chief	Kevin Reaves
	Director of Cmty Dev	David Curwen
	Building Official	Ryan Studdard
	Parks & Golf Oper Spvr	Sterling Naron
	Head Golf Pro	Tony Collins

CALLED TO ORDER at 6:34pm by President Encke.

Action Items:


- I. Approval of the Minutes** from the WRA Meeting on June 9, 2015.
 - **MOTION** made by Mike Coleman to **approve the minutes**. **SECOND** by Steve Beckman. **Motion passed unanimously**, by a vote of 7 Ayes and 0 Nays.
- II. Discuss and take action to transfer the common access easements and underlying land located behind the commercial properties along Westworth Blvd to be dedicated as public streets to the City, with concurrence of Legacy Bank.**
 - The property under discussion lies within the Shoppes of Hawks Creek subdivision. A surveyor has validated that the roadway aligns with the metes and bounds. Kelly Jones, WRA Attorney, will have the final transfer document ready later this week. The original draft is presented this evening.

- Roger Unger conveyed the bank's difficulties selling the lots due to commercial customers not wanting to accept responsibility for street maintenance. Transferring the land provides the City with ownership and responsibility of the street, including the ability to enforce traffic laws on the roadway, and enhances Legacy Bank's ability to sell the lots to developers. Discussion continued on the existing WRA and Legacy Bank agreements regarding responsibilities, mineral rights, and taxation.
- The street is lightly travelled and will not immediately impact the budget. Upkeep will be added to the normal street maintenance schedule. When necessary, the current 4-6" concrete surface will be replaced with 8" of concrete to match current and new builds in the City.
- Necessary re-platting of the lots require a public hearing, which will be appropriately advertised and held on January 12th.
- **MOTION** made by Melissa Huffman to **approve the transfer of the common access easements and underlying land within the Shoppes of Hawks Creek commercial subdivision as public streets to the City, with the concurrence of Legacy Bank, and authorize the Executive Vice-President [Roger Unger] to sign the transfer documents. SECOND** by Melva Campbell. **Motion passed unanimously**, by a vote of 7 Ayes and 0 Nays.

ADJOURNED at 6:52pm by President Nick Encke.

Minutes taken by City Secretary Carol Borges.

MINUTES APPROVED BY:

 on this, the 12th day of June, 2016.
~~Nick Encke, Board President~~
 MIKE COLEMAN, VICE

SIGNATURE ATTESTED BY:


 Jill Patton, Board Secretary

